



## Breakfast Club Booking Form

Breakfast Club will run Monday to Friday from September 2018 with two members of staff, 8am - 9am for children who attend Little Oaks and are 3 years of age or over. Providing we have the staff:child ratios, we may be able to accept 2 year olds.

The cost will be £4.00 and we will offer milk or water and a choice of fruit, cereals, toast and spreads.

Bookings can be made either as a regular slot, e.g. for every Wednesday, or as a one-off.

Regular bookings for a particular day can be made in advance by filling in the form below or on an ad hoc basis, providing there is a space on that particular day.

**Regular Bookings** - Will be invoiced at the beginning of every half term and we will assume you wish to continue with the reservation from term to term. **Should you need to cancel a regular booking however, please give 6 weeks' notice that you wish to stop.** Failure to give notice will result in full fees for the place being payable.

If, after reserving a place your child cannot attend Breakfast Club, for example because of illness the place will still need to be paid for. This is in line with our Fees & Charging policy; please see our website [www.littleoakspreschool.co.uk](http://www.littleoakspreschool.co.uk).

**One-off bookings** need paying for at the time of booking, or can be paid for online via BACS or via cash on arrival in a named envelope. (Please use child's name as reference, for example, Phillipa Brown - BFC).

Child's name: \_\_\_\_\_

I would like to make a regular booking from (date)\_\_\_\_\_ on the days below:

Monday	Tuesday	Wednesday	Thursday	Friday

*(please tick days)*

Parent Signature: \_\_\_\_\_

Thank you, please email to [office@littleoakspreschool.co.uk](mailto:office@littleoakspreschool.co.uk) or hand the completed form to a member of staff.